

# APPENDIX 1 - BWUH Governance Arrangements (June 2016)

**THE COMPANY**

**THE COUNCIL**  
*i.e. the shareholder*

**SCRUTINY**

**TNI**  
LOO scrutiny

**Council**  
Set the rate, consider Committee recommendations;  
City outcomes framework/Belfast Agenda

**Shareholders' Committee**  
Reserved Matters; scrutinise performance and finances;  
authorise the Business Plan and significant capital investment; distribution of surpluses etc

**ACCOUNTABILITY, RISK ASSURANCE, STRATEGIC LEADERSHIP**

**BWUH Board**  
Strategic business and financial planning; performance and financial accountability and to Shareholders; risk management and mitigation; business assurance and control; budgetary control; policy direction; business growth & diversification.

**Corporate Management Team**  
(Quarterly standing agenda item)  
Strategic leadership & decisions; risk and issues by exception; pre-committee agenda & reports consideration; performance and financial scrutiny; alignment with Belfast Agenda & city outcomes

**Board Observers**  
*i.e. CX & Dir. of Fin. Res.*  
Representation of Shareholder interests at Board; advise BWUH Board as appropriate; feedback to SRO.

**SRO**  
*i.e. Director of Development*  
Senior Responsible Officer on behalf of BCC; strategic relationship mgt.; risk owner and issue resolution; liaison with MD and Committee; monthly performance and finance review; oversight of SLAs; reporting on funding conditions.

Strategic relationship management

**MANAGEMENT**

**BWUH Sen. Mgt. Team**  
Operational management, business transformation; HR management; regulatory and contractual compliance; financial and performance reporting to Board; business growth and diversification; quality assurance; H&S; risk management and issue resolution; comms. and media on behalf of BWUH Ltd.; liaison with BCC SRO and Contract Management Support team; contract management.

**Contract Management Support**  
Eve Bremner & Lynda Bailie  
Day-to-day relationship management with BWUH SMT; operational support for Dir. of Dev. and CMT; liaison with internal BCC services & stakeholders; Member and committee support; coordinate reporting to committee and other stakeholders as req'd.; risk and issue management; issue resolution and arbitration; internal performance management; central contact point on behalf of Director of Development; support/advice to BWUH Ltd.

**OPERATIONAL DELIVERY**

**BWUH Staff Team**  
Operational delivery; regulatory and H&S compliance; customer service; supporting cultural change.

**Internal Delivery Team**  
(meets quarterly with Dir. Of Dev.)  
*i.e. AGRS, Digital Services, Property & Projects, HR & OD, Corp. & Dept. Finance, Legal Services*  
Services as per SLAs; issue escalation to SRO via Contract Management Support team; performance and financial reporting via SRO; Advice and support as required

**Internal Stakeholders**  
*e.g. TCA, Corp. Comms, Procurement, Dem. Services*  
Advice and input to BWUH or SRO as req'd.

Contact as per SLAs

Day-to-Day r'ship mgt.

